HEFA
ENABLING WORLD CLASS INFRASTRUCTURE
A Joint Venture by MHRD Ministry & Canara Bank
A Section 8, Not for Profit Company

A Joint Venture of MoE-GoI & Canara Bank

1st Floor, Stock Exchange Towers,
No. 51, 1st Cross, J.C.Road,
Bengaluru- 560 027.
Tel- 080 43705895
Email- info@hefa.co.in

REF: SAN/CSR/16/2025-26 **DATE: 24.03.2026**

To,
Principal,
Sri Venkateswara College, New Delhi.

Dear Sir,

Sub: Sanction of CSR funding of Rs. 45.00 lakhs.

Ref: Your research proposal for availing CSR funding from HEFA.

We are pleased to inform you that CSR funding of Rs. 45.00 lakhs have been sanctioned to you on the following terms and conditions:

<table>
<tr><td>Nature of Funding</td><td>HEFA CSR Grant</td></tr>
<tr><td>Amount</td><td>Rs. 45.00 lakhs (Rupees Forty-Five Lakhs Only)
<table>
<tr><th>S. No.</th><th>Activities</th><th>Budget</th></tr>
<tr><td>1</td><td>Travel and accommodation</td><td>600000</td></tr>
<tr><td>2</td><td>Purchase of Chemicals and consumables</td><td>800000</td></tr>
<tr><td>3</td><td>Purchase of Contingency items</td><td>500000</td></tr>
<tr><td>4</td><td>Purchase of equipment</td><td>500000</td></tr>
<tr><td>5</td><td>Hiring of manpower</td><td>2100000</td></tr>
<tr><td colspan="2">Total</td><td>4500000</td></tr>
</table>
Note: No expenditure shall be permitted for buying Laptops/Mobile/Camera/Digital Notebooks/iPads etc. and no Administrative Overheads are permitted.</td></tr>
<tr><td>Purpose/Title of Research Project</td><td>Digital preservation, scientific validation and application of Indigenous Ecological Knowledge (IEK) for community empowerment and environmental sustainability practic</td></tr>
<tr><td>Project Incharge</td><td>Name: Prof. Vartika Mathur
Phone/Mobile No.: 9810386575
Email ID: vmathur@svc.ac.in</td></tr>
<tr><td>Tenor of the project</td><td>3 years*</td></tr>
<tr><td>Validity of Sanction</td><td>1st Disbursement shall be availed within 3 months from the date of sanction
However, Grantee has to execute the MOU within 45 days from the date of sanction conveying letter.</td></tr>
<tr><td>Disbursement</td><td>As and when demand is placed by the Grantee.
In case of purchase of any equipment/machinery/software related to the project, Disbursement shall be made directly to Vendor/Executing Agency, as per their demand notice. Any claim for reimbursement by the Grantee shall be accompanied with all underlying and supporting documents/CA Certificate to the satisfaction of HEFA. No expenditure shall be permitted for buying Laptops/Mobile/Camera/Digital Notebooks/iPads etc..</td></tr>
<tr><td>Documentation Charges & Other Expenses</td><td>Actuals to be borne by the grantee.</td></tr>
</table>

***Project to be completed before 31st March 2029. Any amount unspent/undisbursed as on 31.03.2029 will be transferred to funds notified by GoI under CSR Act.**

HIGHER EDUCATION FINANCING AGENCY
A Joint Venture of MoE-GoI & Canara Bank
Section 8, Union Government Company

HIGHER EDUCATION FINANCING AGENCY
नं. 51, जे.सी. रोड, बेंगलूरु - 27
No. 51, J.C. Road, Bengaluru - 27

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Tel- 080 43705895
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CONDITIONS:

1. The Grantee has to execute the MOU with HEFA within 45 days from the date of receipt of this letter. The Institute shall submit the Authority letter and KYC documents of the authorized signatory (Director/VC/Registrar) executing the MOU.

2. **Institute to open a separate bank account with nearest Canara bank to receive the grant in the account and to enable us to monitor the account.**

3. Any equipment purchased out of HEFA CSR funds shall stand in the name of the Institution. No expenditure shall be permitted for **buying Laptops/Mobile/Camera/Digital Notebooks/iPads etc**. The institution shall be the custodian of such equipment, and HEFA shall reserve the right to inspect the same as and when deemed necessary.

4. Institute to ensure the optimum utilization of HEFA grant by ensuring no spillage of manpower, consumables, chemicals and other items.

5. Institute shall display name of HEFA on the prominent place, article, publicity material etc. And also give publicity to the HEFA in all the related forums like functions, events, etc.

6. The funding support provided by the Bank should be utilized for the purpose for which it is sanctioned and the manner which it is prescribed.

7. The Institute shall not claim any reimbursement/receipts to the extent of amount assisted by the HEFA from any other sources including the Government to the same purpose for which assistance is extended by the HEFA.

8. The Institute shall not claim any additional amount towards escalation of cost under the said purpose, but bear the additional expenses, if any.

9. The Institute shall allow the Bank to conduct evaluation/impact assessment of the project implementation, outcomes through their assigned persons/organization and agree to produce all the relevant documents/records and provide information required for such study.

10. HEFA shall not provide any additional Funding in respect of work done within the scope or outside the scope of the sanctioned research project and takes no responsibility whatsoever for any such work.

11. The Grantee shall submit an annual report which shall contain the description of the activities undertaken, fund utilization (As per Annexure -I).

12. The Grantee shall only engage qualified and skilled staff, personnel, employees, agents and any persons, associations, institutions etc. and will be fully responsible for their salaries and payments. They shall be also responsible for all acts and omissions of its staff, personnel, employees, agents and any persons, associations, institutions etc. engaged by them whether or not in the course of implementing the Project.

13. The existence, nature, terms and conditions of the CSR funding shall not be disclosed by the Grantee in any manner or form, directly or indirectly, to any person or entity under any circumstances without the prior consent of HEFA, except in accordance or in compliance with any Government Acts. Any press releases in respect of the CSR Activities, Funding etc shall only be made with prior consent of HEFA.

14. The Grantee shall inform HEFA regarding any changes if any, made to the subject project with reference to cost, duration of project or any other material changes. Also shall inform if the project has secured funding from any other sources. Implementation schedule to be informed by the Grantee to HEFA on a timely basis. Any extension in the timeline of the proposed research activity is subject to approval from

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HEFA and Activity wise detailed implementation schedule linked to disbursement of CSR funds is to be submitted. **However same shall not exceed beyond 31.03.2029.**

15. During review of the research project (from time to time), if it is found that the project is not being implemented as per the laid down plans, HEFA may take a decision to stop further funding. The Grantee shall abide by the decision of HEFA in this regard.

16. Any unutilized fund under the sanctioned research project may be diverted to alternate activity/ project with written consent from HEFA or may be re- credited back to HEFA's account. The responsibility of carrying out due diligence before issuing a request for release of funds lies with the Grantee.

17. Inspection by HEFA will be carried out as and when deemed necessary.

18. The applicable expenses in connection with execution of MOU for the proposed CSR funding shall be borne by the Grantee/Institute.

19. Notwithstanding anything contained herein above:

    This sanction does not vest in anyone, the right to claim any damages against HEFA, for any reason whatsoever.

Please return the duplicate copy of the sanction letter duly signed by the authorized signatories, for having accepted all the terms and conditions contained herein.

"As per the Orders of the CSR Committee dated 23.03.2026"

Yours faithfully,

MOHAMMAD THOPHIC
MANAGING DIRECTOR & CEO

नं. 51, जे.सी. रोड, बेंगलूरु - 27
No. 51, J.C. Road, Bengaluru - 27
HIGHER EDUCATION FINANCING AGENCY

Acceptance:

We, ____ hereby accept the above sanction and agree to the terms and conditions mentioned herein above.

____

Signature
Name:
Place:
Date: