



తిరుమల తిరుపతి దేవస్థానములు
श्री वेंकटेश्वर महाविद्यालय
శ్రీ వేంకటేశ్వర కళాశాల
SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)



సందర్భ సంఖ్యా / Ref.No. SVC/Notice/2024

दिनांक / Dated 04.11.2024

सूचना / NOTICE

Subject: Constitution of a Committee to draft Functions/Scope of Work of Staff Council Committees

It has been felt for quite a long period that there's need to bring out a booklet of functions/scope of work of various Staff Council Committees and Posts to bring in clarity with respect to the functions/scope of work of each of these committees/posts and to enable these Committees function efficiently. In view of the aforesaid a Committee is constituted with all the Convenors of Staff Council committees.

The Committee Composition:

- Vice Principal- Chairperson
- 1. Proctor, Prof. (Dr.) Nirmal Kumar
- 2. Staff Advisor, Prof. (Dr.) Anant Pandey
- 3. Academic Planning Committee, Dr. Deepti Jain
- 4. Admission Committee, Prof. Sanjay Kumar
- 5. Admission Grievance Committee, Dr. Sarika Yadav
- 6. Attendance Screening Committee, Prof. Sharda Pasricha
- 7. Canteen Committee, Dr. Jai Vinod Kumar
- 8. Debating Society, Dr. C.M. Rawat
- 9. Development Fund Committee, Mr. M. Jeevan
- 10. Equal Opportunity Cell, Dr. Kanwar Singh
- 11. Fine Arts Committee, Prof. Om Prakash
- 12. Free-Ship and Students Aid Committee, Dr. Shruthi Mathur
- 13. Garden & Sustainable Committee, Prof. Ratna Raman
- 14. ICT Committee, Prof. Vartika Mathur
- 15. Library Committee, Prof. Nabanipa Bhattacharjee
- 16. Magazine Committee, Dr. Ram Kishore Yadav
- 17. National Service Scheme Committee, Dr. Jitendra Veer Kalra
- 18. Placement Cell, Dr. Mamta Arora
- 19. Purchase Committee, Lieut. Dr. Kameshwar Sharma YVR
- 20. Sports Committee, Dr. Narendra Gaur
- 21. Time - Table Committee, Dr. Nimisha Sinha
- 22. Women Development Cell, Dr. Padma Priyadarshini
- 23. Member Secretary- Secretary to Staff Council

The Member Secretary shall convey the meeting and prepare the minutes of the meeting.



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Term of Reference

- i) To draft Functions/Scope of Work of each of the Staff Council Committees/Posts (Cells/Societies) and prepare a Booklet that shall guide the Committees in efficiently performing their functions/duties & responsibilities.
- ii) The Committee shall also draft the scope of the work/ functions of new Committees/Cells/Societies.

The Committee shall prepare the Booklet of Functions/Scope of the Work of Committees at the earliest possible and place it before the Staff Council for consideration and ratification.

Secretary
Staff Council

Principal

प्रधानाचार्य
Principal

श्री वेंकटेश्वर माहाविद्यालय
Sri Venkateswara College
दिल्ली विश्वविद्यालय / University of Delhi
धौला कुआँ, नई दिल्ली / Dhoola Kuan, New Delhi-21