శ్రీ వేంకటేశ్వర కళాశాల
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
(दिल्ली विश्वविद्यालय)
University of Delhi

Ref No : SVC/SO/2025/P/11753

16th September, 2025

प्रो. वज्झला रवि
प्राचार्य एवम् चुनाव अधिकारी
Prof. Vajala Ravi
Principal & Election Officer

ELECTION DUTY CHART
(Teaching Staff)

Date of Election	18th September, 2025
Voting Timing	08:30 AM to 01:00 PM
Counting of Votes	02:00 PM onwards
Reporting Time	08:00 AM

The Staff Members are requested to be present in their respective Booths by 8:00 AM sharp. Entry be made from College Main Gate with proper Identity Card issued by the College and for those coming from South Campus side, the last entry should not be later than 7:30 AM, as Police would barricade the entry from that side:-

Control Room:
Prof. K. Chandramani Singh (In-Charge)
Prof. Ram Kishore Yadav and Dr. Padma Priyadarshini

EVM Support:
Lieut. Dr Kameshwar Sharma, YVR (EVM Support In-Charge)
Dr. Ravi Kr. Meena and Dr. Pooja Gokhale Sinha (for **Booth I**)
Dr. Richa Misra and Dr. Raghavendra Vemuri (for **Booth II**)
Dr Sunita Saikia and Dr. Rajbir Kaur and (for **Booth III**)
Dr. Manoj Thakur and Dr. Nagendra Kumar K. (for **Booth IV**)

Ballot Paper Support:
Dr. Arvind Kumar Meena (for **Booth I**)
Ms. Angel Josy Lakra (for **Booth II**)
Dr. Haokam Vaiphei (for **Booth III**)
Dr. Sachin Kumar (for **Booth IV**)

Counting Centre:
Prof. Mukti Kant Shukla (In-Charge)
Dr. Narender Kumar (Support for Room No. 57)
Dr. P. Devaki (Support for Room No. 158)

General Supervision: **Prof Anita Verma (In-Charge)**

Prof. Richa Misra, Prof. Ratna Raman, Prof. Mamta Arora, Ms. Sunita Chhabra, Prof. Vandana Joshi, Dr. Mainak Mukharjee, Dr. Namita Pandey, Dr. Mercy Kutty Jacob, Dr. Urvi Agarwal, Prof. Veena Budhraja, Dr. Vibha Saxena, Dr. Neeru Kumar, Prof. J. Lalita, Dr. Sunita Jain, Dr. Nutan Joshi, Dr. S. Krishna Kumar, Dr. Punam Sood and Dr. Lata.

General Monitoring (Area Wise)

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021

Canteen Area (with Back Lawn): Dr. Jai Vinod Kumar (In-Charge)

Mr. Harsh Vardhan Meena, Dr. Satheesh T, Dr. Dattaiah Attem and Dr. Antima Sharma.

College Lawns and Ground: Mr. M. Jeevan (In-Charge)

Dr. Nikhil Yadav, Mr. Nishant, Dr. P. Chengalrayulu, Dr. Jhansi Rangu, Dr. Sunita Atal, Dr. Rahul Thakur, Dr. Monika Meena and Dr. Hina Yadav.

Main Gate: Dr. Chetan (In-Charge)

Ms. N. Tejaswini, Dr. M. Rama Naik, Dr. Devendra Malapati, Ms. Varadapureddy Sushmita Naidu, and Dr. Ningmuan Ching.

Booth I: (Botany Laboratory, Science Block, Ground Floor)

Courses: B.A. (H) Economics/English/Hindi/History/Political Science/Sanskrit/Sociology (Part I/II/III/IV)

Booth In-Charge:	**Prof. S Seenivasan**
EVM:	**Prof. Anju Kaicker (In-Charge)**
	Dr. Vandana Malhotra and Dr. K. Prasad.
Paper Ballot Boxes:	**Prof. Swarn Singh (In-Charge)**
	Dr. Jitendra Veer Kalra and Dr. Pooja Jain

Booth Management Team: Dr Nuti Namita, Dr. Ritika Singh, Ms. Arushi, Dr. Sonakshi Jain, Dr. Urmi Bhattacharya, Dr. Amrita Singh, Dr. Nisha Bohra, Dr. Mandaleeka Subrahmanya Dr. Pamil Tayal , Dr. Guduru Krishna Kumar, Dr. Vinita Kapoor, Dr. Murali Mohan Achari Kamsali, Mr. Ravuru Narasaiah and Mr. Vikas Jorwal.

Booth II: (Chemistry Laboratory, Science Block, Ground Floor)

Courses: B.A. (Programme)/B.Sc. (H) Biological Sciences/B.Sc. Life Sciences (Programme)/B.Sc. (H) Statistics (Part I/II/III/IV)

Booth In-Charge:	**Dr. Punita Sharma**
EVM:	**Prof. Nabanipa Bhattacharjee (In-Charge)**
	Dr P. Jayaraj and Dr. Rupleena Bose.
Paper Ballot Boxes:	**Prof. Rina Ramdev (In-Charge)**
	Dr Shruti Mathur and Dr. Manvi Singh

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Booth Management Team: Ms. Niharika Jaiswal, Dr. Sunita Saikia, Dr. Yeruva Lakshmi Reddy, Dr. Ramesh Kumar, Dr. Alok Kumar Singh, Dr Laishram Saya Devi, Dr. Meena Bisht, Dr Sidhartha Taritla, Dr Lakshay Malhotra, Dr. Anandha Rao Ravula, Dr. Sumit Raj, Ms. Mausumi Mohanty, Dr. Ramavath Janrak Naik, Dr. Obaiah Jamakala, Ms. Amrita Sharma, Mr. Mahendra Pratap Pal, Dr. Deepika.

Booth III: (Zoology Laboratory, Science Block, First Floor)

Courses: B.Com./B.Com(H) (Part I/II/III/IV) / M.A. English/History/Sanskrit/M.Sc. Chemistry/Mathematics/Physics/Statistics (Part I/II) / PG Diploma Molecular and Biochemical Technology (Part I)

Booth In-Charge:	**Prof R.K. Budhraja**
EVM:	**Prof Deepti Jain (In-Charge)**
	Dr. Sindhumani Bag and **Dr. Arpita Kaul**
Paper Ballot Boxes:	**Dr. Meenakshi Kuhar (In-Charge)**
	Dr. Neha Singhal and Dr. Aditi Chajjer

Booth Management Team: Dr. Satheesh Perumala, Dr. Sunita Yadav, Dr. Muthabathula Prajna,, Dr. Preeti Khandelwal, Dr. Seella Ramanaiah, Dr. Amarjeet Singh, Dr. Sukrat Sinha, Mr. Aman Nawaz, Dr. Tanuja Shrivastava, Dr. Thoti Vasantha, Dr. Pankaj Kumar.

Booth IV: (Electronics Laboratory, Science Block, Second Floor)

Courses: B.Sc (Hons) Mathematics/Biochemistry/Botany/Chemistry/Electronics/Physics/Zoology (Part I/II/III/IV)

Booth In-Charge:	**Prof. C.M.S. Rawat**
EVM:	**Prof. Anant Pandey (In-Charge)**
	Dr. Nimisha Sinha and Dr. Robin Suyesh
Paper Ballot Boxes:	**Dr Shalini Sen (In-Charge)**
	Dr. Sarika Yadav and Dr. Pragya Gahlot

Booth Management Team: Dr. Rekha Yadav, Dr. Main Pal, Dr. Munipalli Anil Kumar, Dr. Rakhi Narang, Dr. Tarakeswara Rao Kaviti, Ms. Debarati Sen, Dr. Ram Lal Awasthi, Dr. C. Sreenivasa Reddy, Dr. Namita Nayyar, Dr. Vivek Panwar, Mr. Hari Singh, Dr. Rahul, Dr. Chandra Sekhar Tekuri, Dr. Shantanu Mandal and Dr. Shweta Singh.

Refreshment Duties: **Dr. Durgesh Kumar (In-Charge)**

Dr. Ravindra Varma Pollishetty, Dr. Priya Singh, Dr. Dipika and Dr. Deepa Singhal

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Sealing of Ballot Boxes in Booths at 01:05 PM and Delivery of DUSU Ballot Boxes (EVMs) to the University (North Campus):

Prof Narendra Gaur (In-Charge), Dr. Anuj Kumar, Mr. Yogesh Mathur and Dr. Ravindra Kumar Upadhyay.

Counting Duties:

Room No. 13: **Prof Anunay Kr. Chaudhary (In-Charge)**

Dr. Rajendra Phartyal, Dr. Avinash Kumar, Mr. Ninian Nauneet Kujur, Dr. Praveen Verma, Ms. Preeti Singh, Dr. Sudhakar Yadav, Dr. Ashish Kumar Thakur, Dr Abhishek Malhotra and Mr. M. Krishna Rao.

Room No. 14: **Prof Mukul Sharma (In-Charge)**

Dr. Arup Singh, Mr. D. Brahma Reddy, Dr. Latika Bishnoi, Dr. Amit Kumar, Dr. Yenugu Veeramanohara Reddy, Ms Kanika Pathania, Dr. Dhruv Kumar, Dr. Rangarajan T.M., Ms. Pratibha Gaur, Dr. Shikha Gulati; and Dr. Neelam Kumari..

Venue: **Room Nos. 13 and 14 (T-1 & T-II), Arts Block.**

Timing: **2:00 PM Onwards (All Staff Members assigned Counting Duties must report at the Venue at 01:30 PM)**

Please Note:-

1. **All other Members of the Teaching Staff whose names do not appear in the above list, will report for duty at 8:00 AM sharp on the Polling Day in the Principal's Room.**
2. **Lunch will be arranged for all Staff Members at 1:15 pm in the Auditorium Foyer.**

ACTIVE CO-OPERATION OF ONE AND ALL IS HIGHLY SOLICITED.

Prof Om Prakash
Returning Officer
Sri Venkateswara College Students' Union

Prof Vajala Ravi
Principal
Election Officer

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Copy forwarded for information and necessary action to the Teacher-in-Charge/Coordinators of the respective departments, Section Officers (Accounts & Administration), Dealing Assistants/Hands (Accounts, Administration & Establishment), Principal's office, Hostel, Library, College Website; and File.