

Lab-Material Purchase Committee (Departmental) Proof

17th January 2023

A meeting of the Botany Faculty members was held on 17th January, 2023, at 11 AM.

The following teachers were present:

- 1.) Dr. Shukla Saluja, T.I.C. ~~17.01.2023~~
- 2.) Dr. Manoj Thakur ~~17.01.2023~~
- 3.) Dr. Pooja M ~~17.01.2023~~
- 4.) Dr. Shantanu Mandal ~~17.01.2023~~
- 5.) Dr. Madhu Madhu B. ~~17.01.2023~~
- 6.) Dr. K. Prasad ~~17.01.2023~~
- 7.) Dr. Narmad ~~17.01.2023~~
- 8.) Dr. Sanita ~~17.01.2023~~
- 9.) Dr. Sachin ~~17.01.2023~~
- 10.) Dr. Krishna K ~~17.01.2023~~
- 11.) Dr. Pooja ~~17.01.2023~~
- 12.) Dr. Aditi
- 13.) Dr. Pankaj Nayal ~~17.01.2023~~
- 14.) Dr. Anvita ~~17.01.2023~~
- 15.) Dr. Shweta ~~17.01.2023~~

Agenda of the meeting were as follows:

- 1) Allotment of work stations.
- 2) Distribution of salaries.
- 3) ~~3~~ Formation of Department Committee.
- 4) Allocation of NAAC credits.

- c) MATERIAL - Aditi + Pooja + Madhu +
Krishna + AS.
- d) Chemical + Glassware - Sachin + Krishna +
Narvesh
- e) Instruments (Purchase + Repair) - Surita + Sachin
Manoj + Shweta
- f) Library - Ishita Saluja (T.I.C) + Manoj
- g) Society - Aditi + Pooja + Pooja + Surita
Manoj + Shweta
- h) Magazine - Pooja + Surita + Pooja +
Pooja
- (ii) Outstation
Excursion:- T.I.C + Manoj Thakur + Madhu
+ K. Pooja
- (j) Timetable + workload - T.I.C + Sachin +
Shweta + Manoj + Pooja
- k) Examinations - T.I.C + Manoj + Shweta
+ Narvesh + Sachin

C-7 Institutional Values & Best Practices -
Sunita + Prasad + Marnet

- 5) The faculty members were informed about Cell Roll, Pay roll; also sharing pics of the event for twitter. Dr. Madhu
- 6) Dr. Pooja & Dr. Narneet will be acting as interface between department & ICT.

~~Son~~ 17/1/23
~~Madhua Rani~~ 17/1/23
~~Pooja~~ 17/1/23
Shweta 17/1/23
Rajal 17/1/23
Ananda Soren 17/1/23
Sadan 17/1/23

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- 2.) Dr. Manoj Thakur Manoj 17-01-2023
- 3.) Dr. Pooja M Pooja
- 4.) Dr. Shantanu Mandal Shantanu
- 5.) Dr. Madhu Madhu 17-1-23
- 6.) Dr. K. Beera K. Beera 17-01-23
- 7.) Dr. Navneet Navneet 17-01-23
- 8.) Dr. Smriti 17-01-23
- 9.) Dr. Swachin 17-01-23
- 10.) Dr. Krishna K Krishna K
- 11.) Dr. Pooja Pooja 17-01-23
- 12.) Dr. Aditi
- 13.) Dr. Pamiel Pamiel 17-01-23
- 14.) Dr. Anvita Anvita 17-01-23
- 15.) Dr. Shweta Shweta 17-1-23

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Sunita + Prasad + Narmast
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- Son 17/1/23
Madhu Rao 17/1/23
Shukla 17/1/23
Prakash 17/1/23
Sharma 17/1/23
Rajad 17/1/23
Ananta Singh 17/1/23
Jedon 17/1/23
Hemant 17/1/23
Rachin 17/1/23
Narmast 17/01/23
Pooja 17/01/23
Prasad 17/01/23

Admission Committee Member (Departmental)

7th June, 2024

A meeting was conducted in the ICT Lab on 7/6/24 at 12:30 pm. The following members were present.

1. Dr. Pooja Gokhale
2. Prof. Shubha Saluja
3. Dr. Shantam Mandal
4. Dr. K. Prasad
5. Dr. Anurita
6. Dr. Madhu Lata
7. Dr. Pragna
8. Dr. Krishna Kumar
9. Dr. Sachin
10. Dr. Aditi Chavhan
11. Dr. Sunita Yadav
12. Dr. Navneet Kumar

1. Faculty were welcomed by TIC, Dr. Pooja Gokhale.
2. The workload distribution and Bioscience lab instrument/books/etc. distribution was discussed.
3. Plant Research Facility may be used by faculty for their projects. Repair may be taken care of by the dept.
4. Departmental committees.
 - Admission:- KP, AS, AKC (Botany)
 - MR, Sachin (BioSci.)
 - Time table:- NK, SY, AKC, SS, SI

Involvement - NK, Shw, MR

Assessment - AS, Manoj, KK, SM.

Purchase & Repair - ~~SS~~, KP, MT, Shw

Library - SS, MP, SM, PT.

Chemicals - KP, ~~AKC~~

Material - MR, KK, AS

Garden - PT, MP, MA, KK, SM

Excursion - PT, KP, SM

Museum - PT, ~~MR~~

5.

[Botany (H)]

Semester 1

DSC-1 : Plant Diversity & Evolution

Shw-IT+IPAS-IT, IP SS-~~SS~~+IP SK=

KP-IT+IP SM-IT+IP KP-IT+

DSC-2 : Cell Biology

AS-IT, IP, NK-IT+IP GK-IT+IP

SS-IT+IP SK-IT+IP

DSC-3 : Basic Lab & Field Skills

NK-IT, IP, SS-IT+IP SM-IT+IP

GE 1 : Basic Lab & Field Skills.

BioFertilizer - SM-2T IP

SEC :- Green Belt Development

VAC :- Ayurveda & Nutrition

Magazine (Accrescent) Committee Member (Departmental)

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MR, Sachin (BioSci.)
Time table:- NK, SY, AKC, SS, SI

Involvement - NK, Shw, MR
Accrescent - AS, Manoj, KK, SM.
Purchase & Repair - ~~SS~~, KP, MT, Shw
Library - SS, MP, SM, PT.
Chemicals - KP, SS
Materials - MR, KK, AS
Garden - PT, MP, MA, KK, SM
Excursion - PT, KP, SM
Museum - PT, MR

5.

[Botany (H)]

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DSC-1 : Plant Diversity & Evolution
Shw-IT+IPAS-IT, IP SS-IT+IP SK-IT+IP
KP-IT+IP SM-IT+IP KP-IT+IP

DSC-2 : Cell Biology
AS-IT, IP, MR-IT+IP GK-IT+IP
SS-IT+IP SK-IT+IP

DSC-3 : Basic Lab & Field Skills
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