



श्री वेंकटेश्वर महाविद्यालय
दिल्ली विश्वविद्यालय
श्री वेंकटेश्वर कलाशाला
दिल्ली विश्वविद्यालय

SRI VENKATESWARA COLLEGE
UNIVERSITY OF DELHI



No. SVC/00/2024/Exams

Date: 15.10.2024

कार्यालय आदेश/ OFFICE ORDER

It is hereby notified that the following faculty members have been appointed as Coordinator and Deputy Coordinator, respectively. They will be responsible for the coordination of the theory examinations scheduled to be conducted during December 2024 to January 2025, and June 2025.

- | | | |
|---|---|----------------|
| 1. Dr. M. Padma Suresh, Associate Professor, Dept of Economics | - | Coordinator |
| 2. Prof. J. Lalita, Professor, Dept of Electronics | - | Coordinator |
| 3. Dr. Meenakshi Kuhar, Associate Professor, Dept of Biochemistry | - | Coordinator |
| 4. Dr. Aditi Chhajer, Assistant Professor, Dept of Botany | - | Dy Coordinator |
| 5. Dr. Sachin Kumar, Assistant Professor, Dept of Botany | - | Dy Coordinator |

It is further to inform that they will ensure the following:

1. Organising Question Paper Procurement of each course and session
2. Display of seating plan.
3. Supervising the invigilation duty allocation chart.

प्राचार्य/ Principal
Principal

श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
दिल्ली विश्वविद्यालय / University of Delhi
धौला कुआँ, नई दिल्ली / Dhaula Kuan, New Delhi-21

Copy forwarded for information and necessary action to all the concerned persons, Administration, Accounts, Establishment, Caretaker.