

F. No. Y-11011/05/SSS/2018-19/NSSTA
Government of India
Ministry of Statistics and Programme Implementation
National Statistical Systems Training Academy (NSSTA)

Plot No. 22, Knowledge Park II,
Greater Noida, Gautam Buddha Nagar,
Uttar Pradesh: - 201310.
Dated: - 28/06/2019

To,

Dr. Vinod Kumar,
Assistant Professor,
Shri Venkateshwara College,
University of Delhi, New Delhi.

Subject: - SSS Induction Training Programme for newly recruited Junior Statistical Officers (JSOs) of SSS Cadre during 8th July to 26th July, 2019 at NSSTA-Reg.

Sir,

A SSS Induction Training Programme for newly recruited Junior Statistical Officers (JSOs) of SSS cadre is going to conduct at NSSTA during 8th July to 26th July, 2019. **In this context it is requested to kindly spare your valuable time to deliver lecture on the topic as per the schedule given below:**

Date	Time in hrs.	Topic of the Lecture	No. of Session(s)
16/07/2019 (Tuesday)	10:15 -17:00 hrs.	Concept of Balance Sheet	4
17/07/2019 (Wednesday)	10:15 -13:00 hrs.	Concept of Balance Sheet	2

2. It would be helpful for effectiveness of the programme, if you could kindly provide a **copy of your lecture note(s)/material(s) in addition to the power point presentation** for distribution among the trainees.

3. As per the rules of Government, a token honorarium towards the valuable time and assistance received from the guest faculty will be paid by the Academy. The reimbursement of the actual transport cost incurred by the guest faculty as per the Government rules will be paid by the Academy. The payment for honorarium and transport allowance to the guest faculty will be made through ECS. Therefore, it is humbly requested to bring the ECS details as per prescribed format enclosed.

4. I shall be extremely thankful if you could kindly accede to our request and send a line of confirmation to the undersigned at email id singh.neha09@gov.in.

Yours faithfully,

Neha Singh
28/6/19

(Neha Singh)
Assistant Director, NSSTA
 **09821499964**