F. No. Y-11011/05/SSS/2018-19/NSSTA
Government of India
Ministry of Statistics and Programme Implementation
National Statistical Systems Training Academy (NSSTA)

Plot No. 22, Knowledge Park II,
Greater Noida, Gautam Buddha Nagar,
Uttar Pradesh 201310.
Dated 10/07/2018

To,

Dr. Vinod Kumar,
Assistant Professor,
Department of Commerce,
Shri Venkateshwara College
University of Delhi, New Delhi

Subject: - SSS Induction Training Programme for newly recruited Junior Statistical Officers (JSOs) of SSS Cadre during 2018-19 at NSSTA-Reg.

Sir,

The National Statistical Systems Training Academy (NSSTA) is conducting three-weeks Induction Training Programme for newly recruited Junior Statistical Officers (JSOs) of SSS Cadre which has been planned to be conducted at NSSTA during 2nd July to 20th July, 2018. **I shall be grateful, if you could kindly spare your valuable time to deliver lecture on the topic(s) as per the schedule given below:**

Date	**Time in hrs.**	**Topic of the Lecture**	**No. of Session(s)**
12/07/2018 (Thursday)	14:00 -17:00 hrs.	Concept of Balance Sheet	2

2. It would be helpful for effectiveness of the programme, if you could kindly provide a **copy of your lecture note(s)/material(s) in addition to the power point presentation** for distribution among the trainees.

3. As per the rules of Government, a token honorarium towards the valuable time and assistance received from the guest faculty will be paid by the Academy. The reimbursement of the actual transport cost incurred by the guest faculty as per the Government rules will be paid by the Academy. The payment for honorarium and transport allowance to the guest faculty will be made through ECS. Therefore, it is humbly requested to bring the ECS details as per prescribed format enclosed.

4. I shall be extremely thankful if you could kindly accede to our request and send a line of confirmation to the undersigned at email ids: soni.gajendra@gov.in or nasa.state@gmail.com.

Yours faithfully,
10/7/2018
(Gajendra Soni)
Deputy Director, NSSTA
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